

**ENROLMENT  
FORM**



*Study-Point*

We are Starting from a Point but want to Make it a Circle of Infinite Radius

S.No. :

Enrolment No. \_\_\_\_\_

Batch time. \_\_\_\_\_  
(To be allotted by the Institute)

Affix one  
passport size  
Photographs  
here

Staple two  
passport size  
Photographs  
here for ID Card

1. Name of the Student : \_\_\_\_\_ 2. Name of the School : \_\_\_\_\_

3. Contact No : (i) Student : \_\_\_\_\_ (ii) Mother : \_\_\_\_\_  
(iii) Father : \_\_\_\_\_ (iv) Guardian (Relation) : \_\_\_\_\_

4. Date of Birth : \_\_\_\_\_ 5. Class / Course : \_\_\_\_\_

6. Subjects Applied for : (i) \_\_\_\_\_ (ii) \_\_\_\_\_ (iii) \_\_\_\_\_ (iv) \_\_\_\_\_

7. Parents / Guardian Name : \_\_\_\_\_

8. Parents / Guardian Occupation : \_\_\_\_\_

9. Address :

Permanent : _____ _____ _____ _____		Local : _____ _____ _____ _____
--	--	--

10. % of marks in last Examination : \_\_\_\_\_  
(Attach photocopy of mark sheet)

Class / Standard \_\_\_\_\_ Board \_\_\_\_\_ Year of Passing \_\_\_\_\_

Subject	Marks (%)	Subject	Marks (%)

**PAYMENT DETAILS [for office use only]**

**Date of Admission / Enrolment** .....

**Total Fee** .....

**Scholarship Availed [if any]** .....

**Recommended by** .....

**with Signature)**

**Net Amount (in Rupees)** .....

**Total Fee**

Fees Deposited \_\_\_\_\_ Date \_\_\_\_\_ Balance \_\_\_\_\_ Due Date \_\_\_\_\_ Taken By \_\_\_\_\_

Fees Deposited \_\_\_\_\_ Date \_\_\_\_\_ Balance \_\_\_\_\_ Due Date \_\_\_\_\_ Taken By \_\_\_\_\_

Fees Deposited \_\_\_\_\_ Date \_\_\_\_\_ Balance \_\_\_\_\_ Due Date \_\_\_\_\_ Taken By \_\_\_\_\_

**TERMS & CONDITIONS**

The Fee once deposited towards a particular course is non-refundable & non-transferable to whatsoever reason it may be.

- The institute holds the right to expel a student, if he /she is found creating indiscipline / disturbing the proceedings of the institute. In such a case, he / she will not be able to get any amount of Fee Money back, deposited by him towards a specific course.

If a student is absent without prior information for more than 15 days, he /she may be deemed to be expelled. The decision of the Managing Director will be final in this regard.

- The institute will not be responsible for eligibility, forwarding of an application form or appearance of a student in any entrance test. If a students joins any particular course & fails to appear in that very exam for whatsoever reason, no claim against the institute will be entertained.

The parents can enquire about the progress of their wards from the institute. Time to time the institute will also send the progress report to parents / guardians as per the details mentioned in this enrolment form .

- The institute reserves the right to publish the photograph of toppers / rankers / successful students. The institute will not be liable to any legal proceedings against an act.

Any change in address must be intimated in advance to the administration office.

- It is mandatory for students to submit the photocopies of admit cards of the entrance test they are going to appear. If failed to do so, they might be debarred from attending/receiving crucial test papers.

A student will be bound by the rules & regulations of the centre he /she got admitted at. In no way he / she would be concerned with other centres of the institute.

- Students, who have been expelled from the institute for whatsoever reason, will not be allowed to appear in institute's class test & no test papers will be given to them.

At the time of admission, each student is provided with an I-card. To avail of the facilities of the institute, he / she is bound to flash his / her I-card. In case a student lost his I-card, a duplicate I-card can be obtained with a fees of Rs. 100/- at administration office.

- The institute does not guarantee of success in any particular exam. Students would be accountable for their success.

Every dispute falls under the jurisdiction of New Delhi only.

**ACKNOWLEDGEMENT**

**I hereby declare that the information furnished by me is correct to the best of my knowledge. I am aware of all the terms & conditions of Study Point in better spirit, and I promise to abide by them.**

**Name of Student** .....

**Date** .....

**With Singnature**

**Name of Parent / Guaradian** .....

**Place** .....

**With Signature**

